

Minutes of **Annual Parish Meeting** held on Monday 13th May 2013 in Nash Mills Village Hall at 8.00 p.m.

Parish Councillors: - Cllr. Mrs Foster - Chairman
Cllr. Mrs Bayley
Cllr. Collins
Cllr. Doole
Cllr. Mrs Doole
Cllr. Mrs Gough
Cllr. Jackson

Also present: - Mrs Linda Sutton - Clerk to the Council
Tina Boggins - Parish Warden
Members of the public

1. INTRODUCTION AND WELCOME FROM THE CHAIRMAN/WARDENS ANNUAL REPORT

The Chairman, Cllr. Lucy Foster welcomed and thanked everyone for attending.

LF invited Tina Boggins, Parish Warden to read out her report:

'The role of the warden is often described as being the 'eyes and ears' of the Council. The job involves patrolling areas of Nash Mills, keeping an eye out for any hazards or potential flashpoints, litter picking, tidying up and minor maintenance, reporting faults to DBC and HCC, talking to residents, and liaising with the clean Safe & Green team, to maintain a tidy safe environment in Nash Mills. At the end of the week I submit a report to Linda, the Clerk.

Fly tipping is a weekly occurrence, in the past a major hotspot was The Gade Towers, but the new CCTV signs have helped, and dumping rubbish has abated in this area. However at the back of the Denes, especially at the Launderette, where there is regular fly tipping of household rubbish and building debris in and around the launderette bin. It has been suggested that the owner of the paladin bin at the back of the shops should keep a lock on it. Two other hotspots are, at the entrance to the canal on Red Lion Way, and the footpath to the canal from Teal Way, and they continue to be reported.

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All the litter I collect is bagged and stored in the lock up, when the C S & Green team are in the area they help clear out the lock up and take the rubbish away and keep me stocked up with bags should I need them. This arrangement works well.

The prolonged bad weather has degraded many roads in the area, and I have observed and reported lots of potholes, it has also hastened the deterioration of footways too, especially the steps connecting Georgewood to the Denes. Some flagstones are not bedded in, others cracked and chipped, and the yellow paint all worn off the ends of the steps. Also the driveway leading to the garages on Market Oak Lane is in a very poor condition. All has been reported.

There has been a recent incident of damage to street signs. On one occasion both signs were removed from Georgewood and replaced with a sign for Chaffinches Green. I replaced them but since then the sign for Chaffinches Green has disappeared. Georgewood has no proper signing, at present. There has been new signage erected on East Green and Chambersbury, but not Georgewood, yet. dog litter is not a major problem in the area, the majority of dog walkers do use the bins responsibly, and a case in point is the dog litter bin on Bunkers Lane, which is full. most weeks. I often leave an empty bag, tied to the bin so people have somewhere to dispose of their dog bags. This particular bin often has large bags full of animal waste. I report this weekly and have been asked by the dog warden to make visual checks as it's so frequent. As they are mostly in fields and parks, it is difficult to give the location of dog bins on a report. It would be more convenient if they were numbered.

Though the area is generally tidy, one place that could benefit from a clean-up is near the builder's providers, Anderson and Woodman, they have locked gates next to the garages 7 & 8, these gates are unused and rubbish has accumulated over for a long period, but I'm not sure if this is Council or the Builders responsibility.

The recycle bins have been reduced by one at each point, and perhaps a clothes recycling unit would be of benefit to the area, as they are very convenient. It would be handy to have more recycling points perhaps around the Hill Common and Chambersbury Lane area.

People deserve to live in a clean safe environment and as Parish Warden I hope I make a contribution.'

The Chairman thanked Tina for the comprehensive report.

2. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Cllr. Jan Maddern sent her apologies, which were duly noted. Declarations of Interest were advised at the Annual Meeting of the Council earlier.

3. POLICE REPORT

Ian Martin was unable to attend.

4. SIGNING OF THE MINUTES

Copies of last year's APM had been circulated. Councillors agreed it was a true record and the Chairman signed the minutes.

The Chairman read out the following:

Finance Committee

The following shall be minuted. It is hereby resolved that the Council delegates to the Finance committee full power to pay all creditors (subject to proven evidence) and to prepare all accounts and budgets for approval by the full Council. It shall report all actions taken to the full Committee.

Planning Committee

The following shall be minuted. It is hereby resolved that this Council delegates to the Planning committee full powers with regard to all Planning matters. It shall report all actions taken to the full Committee.

Personnel Committee

The following shall be minuted. It is hereby resolved that this Council delegates to the Personnel committee full powers with regard to

Personnel matters. It shall report all actions taken to the full Committee.

5. COMMITTEE REPORTS

Cllr. Geoff Doole, Chairman of Finance read out a brief annual report outlining income and expenditure.

GD explained that the DBC Jubilee Grant £1000 this was used to provide party packs for local street parties.

GD reported that the Annual Parish Insurance totalled £668.73. NMPC had made several donations totalling £4517.00. The break down included monies donated to St Mary's bells £2000, British Legion £17, 1st Apsley Scouts £2500 and the Chalkmine troughs refilled at a cost of £76.29. The Dog Bags annual spend 0. Dog bags supplies were due to be ordered by the Clerk.

DBC had advised that the monthly rental of the garage would increase again by 40p to £34.00 exclusive of VAT. Other expenditure included staffing costs plus the administrative costs for Paybureau For Salaries which totalled an amount of £19,044.91. Warden costs included repairs plus DBC bin installation came to £859.50. The annual subscription for SLCC totalled £145.00.

Internal and External Audits totalled a sum of £645. Further costs included DBC election cost's (a delayed invoice) £1342.56.

Printing and stationery costs for the year using UKOS as suppliers totalled £234.70. Wicksteed repairs for the playing field totalled £88.80. New office equipment plus remote support and call outs for 1 year totalled £2632.80.

Hiring of the village hall for one year came to £204. The costs of the jubilee party packs were funded by using the £1000 from DBC grant. Cost of communications the quarterly internet bill using BT as a supplier were £69 plus monthly bill with average bills of £19 for calls and the cost of the rental. NMPC saved on paying for grit supplies this year as HCC had already filled the grit bins.

Adverts are due to be renewed in the near future and advertisers will be invoiced at the next edition.

GD explained major items of expenditure are, as usual, salaries for the Clerk and Parish Warden to support the Parish on a day to day basis. From May onwards Tina our Warden is increasing her hours from 10 to 12 a week. Additional items of expenditure included new equipment and remote support service for the Parish Clerk. The costs were borne within the annual budget. The total expenditure for last year was £33731.56.

Income was £31,236 leaving an excess of expenditure over income of £2495.

Cllr. Mrs Gough, Chairman of Planning read out her annual report:

The Planning Committee meets as required after each Council meeting to discuss all and any planning applications relating to Nash Mills. These are almost always residential developments and we all aim to visit the location prior to discussion. We welcome any comments from the public.

The Chairman asked Cllr. Mrs Bayley to read out her annual report as Chairman of Personnel.

LB thanked the committee for all their hard work and going forward the Personnel Committee would meet periodically.

The Chairman thanked the Councillors for their reports.

6. REVIEW OF ACCOUNTS FOR YEAR ENDED 31ST MARCH 2012

The Clerk advised that the Accounts had been audited twice .She reported that Club Finance carried out the internal audit, followed by BDO LLP, who processed the external audit. Accounts for the period were available for inspection at this meeting.

7. OPPORTUNITY FOR THE PUBLIC TO RAISE ANY VIEWS

Residents were interested in whether the car parking scheme at The Denes was to be implemented.

TC reported that there were still no updates but he will approach Tesco head office for help for funding once more details had been finalised.

8. ITEMS FOR DISCUSSION AT THE NEXT MEETING

LF suggested that the Clerk contact County Councillor Anthony McKay and ask him to attend forthcoming meetings with a detailed report.

LS

9. DATE OF NEXT MEETING

The next full Parish Council meeting is at 8pm on Monday 11th June 2013, at Nash Mills Village Hall.

The next APM will be held on 12th May 2014.

The Chairman closed the meeting at 8.45pm.

12 May 2014

CHAIRMAN

DATE