

**Present:**

Cllr Geoff Doole - Chairman

Cllr Lucy Foster

Cllr Terence Collins

Cllr Helen Gough (taking minutes)

Cllr Jean Doole (observing)

1. Apologies for absence

Apologies were received from DJ and the clerk.

2. Signing of the Minutes from the previous meeting

These were agreed and signed by GD, the Chairman.

3. Review of Outstanding actions

Clerk was waiting for further information from Payroll with regards to a refund from HMRC. LS

The reinstatement of Nash Mills C of E school bell – Cllr Doole had been asked by the applicant if Longdean Residents Association would act as the applying organisation for the funding request this was refused as deemed not appropriate. It had already been suggested that the school would need to set up its own organisation.

Cllr. Foster had previously advised verbally to the applicant that any funding/cheque would need to be made out to an organisation and could not be supplied to a private individual. She had suggested Nash Mills Residents Association as a possible route. (ongoing)

Jubilee bench – the purchase has been authorised by Council and quotes requested. Options will be sent to Councillors.

Internal Audit – Councillors wished to note that the Clerk had done a sterling job in achieving an excellent audit result and wished to unanimously extend their thanks.

4. Parish Clerks Revised SLCC Pay Scale and Salary.

To be discussed at a Personnel Committee meeting after the fpcm.

5. Income and Expenditure and Bank Reconciliation

There was no bank reconciliation to review. The clerk will send to GD next week. **LS**

6. Schedule of Payments.

Figures from April 2014 were presented to the meeting. It was noted that the parish finances are currently under budget with nothing flagged as at risk.

The April finance schedule was signed by GD.

7. Items to be discussed at next meeting

Next meeting - Cllr Doole advised that he would be unable to attend the next meeting - clerk to confirm that Cllr Jackson would be able to chair the meeting. **LS**

At the next Finance Committee meeting any personnel decisions will be ratified and confirmed by full Council then actioned by Finance Committee.

Cllr Doole advised the committee that he had received an email from Abbotts Hill School with proposed actions that will be passed to their lawyers. They requested a copy of the original agreement (previously supplied on more than one occasion). Among items raised, a request that the Parish Council be responsible for the maintenance of the wall - universally agreed that this was not acceptable. The school had commented on the state of the equipment, this was wholly due to the delays caused by the school. The Committee agreed that they would maintain equipment, fencing and fund the cutting back of trees only. Cllr Doole has advised that all equipment proposals are to be approved by Parish in consultation with two local schools - agreed by DBC. The current suggestion is a five year agreement renewable annually by both parties. The existing equipment is to be removed and the procurement and installation of new will be by DBC using s106 monies. One outstanding issue is the grass cutting, whether it be the responsibility of DBC or the Parish Council.

It was noted that local residents would need to be canvassed regarding the removal of trees along Bunkers Lane. **GD**

8. Date of next meeting 14<sup>th</sup> July 2014

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Chairman

.....14/7/2014.....

Signature