

NASH MILLS PARISH COUNCIL

437

Nash Mills Parish Council Finance Meeting held on **14th March 2016** at Nash Mills Village Hall, Lower Road, Nash Mills.

Those present:

Chairman of Finance: - Councillor Dave Jackson
Vice-Chair of Finance: - Councillor Rosie Moubray
Committee Members: - Councillor Lisa Bayley
Councillor Terence Collins

1) Apologies for absence and declarations of interest.

HG sent her apologies. There were no additional declarations of interest.

2) Signing of the minutes of the previous meeting.

DJ signed the finance minutes from February 2016; councillors present agreed that it was a true record.

The clerk will publish the approved minutes onto the parish council's website.

LS

3) Review of outstanding actions.

It had recently transpired that the contract with BT for both calls and broadband had expired. Calls and internet usage had steadily risen. LS had sourced three quotes from other companies. She had contacted BT and asked them for a revised quote which she had still not received. Other quotes emailed to all Councillors included 'Talk Talk' 'Plusnet' and Chess Telecom. Chess ICT currently handle the IT needs of the parish council to a good standard with a competitive long term agreement. Chess Telecom had provided a competitive quote for a long term agreement of three years with free installation of a new router and an assurance that the parish council's telephone number could be kept. They also advised that in a year the parish council could go back to the market place and source further quotes and that Chess Telecom could revise the cost.

The Clerk had been emailed a mandate and DJ agreed to sign this once the parish council had agreed to the new provider.

DJ

4) Monthly statement of accounts

DJ advised the full parish council that the budget was being monitored as usual on a monthly basis and that no extraordinary payments had been made in the month. All the items over budget throughout the year were flagged up as red on the expenditure sheets. Payments that had not been budgeted for had been borne from the reserve account and this had been noted on the expenditure sheets.

5) Queen's Birthday Celebrations/Party Packs update

The committee had discussed the cost and agreed that the cost of each party pack would be £100.

6) Update on Online Banking

LS circulated the Lloyds bank mandates to the current and additional signatories. All signatories signed the mandates. DJ said he would take the necessary paperwork to HG as she was not at the meeting. **DJ**

DJ advised RM that she would need to take a form of ID to her nearest branch for them to certificate her paperwork.

7) Items for discussion at the next meeting

LS advised that she would contact internal auditors 'Clubfinance' to arrange a date for the internal audit. **LS**

She was also waiting for clarification regarding the Smaller Audit Authorities Appointments (SAAA). Information would be emailed to the full parish council in due course. **LS**

8) Date of next meeting.

The next Finance meeting will be held on Monday 11th April 2016.

DJ closed the meeting at 7.57 pm.

Signature of Chairman

11/4/2016

Date of Signature