

# NASH MILLS PARISH COUNCIL

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Linda Sutton, Parish Clerk, A: 154 Hitchin Road, Stotfold, Hertfordshire, SG5 4JE  
E: [clerk@nashmillsparishcouncil.gov.uk](mailto:clerk@nashmillsparishcouncil.gov.uk) W: [www.nashmillsparishcouncil.gov.uk](http://www.nashmillsparishcouncil.gov.uk) T: 01462 735553

Nash Mills Parish Council Finance Meeting held on 8<sup>th</sup> January 2018 at Nash Mills Village Hall, Lower Road, Nash Mills, Hertfordshire, HP3 8RT.

Those present:

Vice-Chair of Finance: Councillor Rosie Moubray

Committee Members: Councillor Lisa Bayley

Councillor Jan Maddern

Councillor Terence Collins

Linda Sutton, Parish Clerk

## **1. Welcome/Start time/Apologies for Absence and Declarations of Interest**

RM, Vice Chair opened the meeting at 7.33pm. Apologies had been received from Councillor Dave Jackson. There were no declarations of interest.

## **2 Signing of the Minutes**

November's minutes were duly agreed and signed. The Clerk will upload a copy on the parish council website.

LS

## **3. Monthly Statement of Accounts**

RM reported that the expenditure sheets and the financial schedule for December had been reviewed by the Finance Committee. All Councillors present agreed that they were happy with the accounts and agreed the payments on the financial schedule. It was noted that both DJ and LB would authorise the Lloyd's online payments once approved by the finance committee.

RM initialled the bank statements, reserve letter and signed all the expenditure sheets pages 1 – 4 along with the financial schedule. RM, LB and LS each initialled the December invoices.

## **4. Setting of the Precept /Draft Budget 2018/19**

LS and Cllr Dave Jackson had been liaising over the draft budget and precept return. The Parish Clerk had contacted all the council's service providers for information on their forecasted fees for 2018/19.

LS explained that due to the cancellation of the December meeting, the precept information and draft budget figures had been circulated via email for agreement and approval. Cllr Jackson had given his apologies in November for not being able to attend the finance meeting in January. He had previously advised in November that the parish council should set the precept figure for Council Tax band D at £23.00. Councillors had agreed that

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they would not increase the figure. DJ had at that time suggested that the parish council keep any increases to budget items at a minimum. RM asked the Clerk whether the items in the expenditure sheets that showed as over budget had been addressed. The Clerk said that service fee increase had been taken into account.

### 5. Action List

LB suggested that the Parish Clerk contact Luke Johnson, DBC regarding an ad hoc tree survey for the second time as LJ had not really answered the query. **LS**

JM had previously spoken to him regarding the installation of replacement willow trees in Nash Mills after a funding request from the Willows RA.

LS advised that she had contacted the Local Government Pension Scheme regarding the increase in contributions (highlighted by the Pension Regulator) for further advice. A representative from LGPS concluded that Nash Mills Parish Council were paying the correct percentage and LS circulated the document to all Councillors. **LS**

### 6. Time meeting closed and date of next meeting

RM closed the meeting at 7.50pm.

The next meeting will take place on Monday 12<sup>th</sup> February at 7.30pm.

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**Signature of Chair**

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**12/2/2018**