



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Please note that due to the current Covid-19 situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) as permitted in *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police Crime Panel Meetings) (England and Wales) Regulations 2020* ("The 2020 Regulations")

Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout
are hereby summoned to attend

Nash Mills Parish Council Meeting Monday 14th September 2020 8.00pm

Online Via Zoom

<https://zoom.us/j/91241066809>

Meeting ID: 912 4106 6809 Passcode: 928094

To transact the business on the following agenda

Members of the public and press are invited to attend the meeting by using the above link. Please contact the clerk should you require any assistance or if you require a telephone dial in code.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 08/09/2020

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

20/127/FPC Apologies

20/128/FPC Interests

To receive declarations of interest from councillors on items on the agenda.

20/129/FPC Minutes

To confirm the Minutes of the following as a true and accurate record of proceedings.

1. NMPC Meeting Monday 10th August 2020 (*appendix 1*)
2. NMPC Extraordinary Meeting Wednesday 2nd Sept 2020 (*appendix 1a*)

20/130/FPC Reports to Council

1. Crime Report - PCSO Ian Martin (circulated) (*appendix 2*)
2. Parish Warden's Report –David Drew (verbal update if present)
3. Clerks Report- circulated. (*appendix 3*)

Matters requiring Council discussion and decision from clerk's report.

- Accessibility

To decide what actions NMPC want to take regarding the accessibility report.

- Remembrance Day

Will NMPC permit the clerk to purchase a wreath using S.137 Monies?

Will NMPC permit the clerk to order a small token for the Gilman Dorr Blake memorial under s.137.

What (if any) arrangements do NMPC wish to make for the service this year considering current Covid-19 restrictions. Lead to be determined.

- Assets of Community Value

Does NMPC wish the clerk to complete the ACV nomination form on behalf of NMPC (in association with nominated Cllr(s)?)

Will NMPC create a working group to investigate ACV's in the parish and draft an interim contingency plan to ensure that there is an outline plan for action should the asset be placed for sale.? Membership/Lead to be determined.

4. Borough Cllr Report –B/Cllr Jan Maddern (*appendix 4*)
5. C/Cllr Report – C/Cllr Tina Howard.

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

20/131/FPC Public Issues/Participation –

Members of the public can raise matters of concern or items for discussion pertinent to the agenda

Should you wish to speak during public participation regarding an item on this agenda please pre-register with the clerk by 9am on the Thursday before the meeting to reserve your 3-minute slot. Please note that there is 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Please follow the joining instructions issued by the clerk as failure to be able to identify you will mean that you will be unable to speak. Latecomers will not be admitted.

PLANNING & CONSULTATIONS

20/132/FPC Planning

- To consider the Parish Council's response to the following planning applications or requests for consultation. *received since last meeting up to 7th Sept 2020.*

20/02413/FHA

<https://planning.dacorum.gov.uk/publicaccess/applicationDetails.do?activeTab=summary&keyVal=QFEGOWFOK6700>

Proposal: First floor side extension, single storey extension to games room (Lower garage to rear) and increase in dormer window at second floor level.

Address: 8 Silverthorn Drive Hemel Hempstead Hertfordshire HP3 8BU

20/02050/FHA

<https://planning.dacorum.gov.uk/publicaccess/applicationDetails.do?activeTab=summary&keyVal=QDVDFBFOJQY00>

Proposal: Rear extension, hip to gable roof extension with new dormer. New 2 storey side extension. Replacement windows.

Address: 10 Bunkers Lane Hemel Hempstead Hertfordshire HP3 8AX

20/02550/FUL

<https://planning.dacorum.gov.uk/publicaccess/applicationDetails.do?activeTab=summary&keyVal=QG15EGFOK800>

Proposal: Conversion of basement into 1x 1-bedroom flat

Address: Nash House Dickinson Square Hemel Hempstead Hertfordshire HP3 9GT

20/02528/NMA (linked to application above)

<https://planning.dacorum.gov.uk/publicaccess/centralDistribution.do?caseType=Application&keyVal=QFVLDFFOKB200>

Proposal: Non material amendment to planning permission 4/01679/17/MFA

Address; Nash House Dickinson Square Hemel Hempstead Hertfordshire HP3 9GT

- To consider any planning applications received during the period 8th September 2020- 14th September 2020 **(Clerk to advise)**
<https://planning.dacorum.gov.uk/publicaccess/search.do?action=monthlyList>

20/133/FPC Development Management Committee (to consider any actions required)

20/134/FPC Planning Information/Updates from Clerk. (info only no action)

To note that application 20/02273/LDP lapsed without parish comment (permitted development)

20/135/FPC Consultations. (Clerk to advise)

- Dacorum Borough Council Park and Open Spaces Byelaws Consultation (Comments by 30th September) (*appendix 5*)
To consider whether NMPC wish to act in response to this consultation and if so how?
- Dacorum Borough Council Review of Licensing Policy (*appendix 6*) (comments by 7th October 2020)
To consider whether NMPC wish to act in relation to this consultation and if so how?

FINANCE

20/136/FPC Monthly Financial Matters Appendix 7a-d

- a. To review and, if agreed, authorise payments made in accordance with the budget. (Monthly Schedule attached)
- b. To receive bank reconciliation and cashbook up to 31st August 2020.
- c. To note on file LG221 Pension return for August 2020
- d. To note the PKF Littlejohn (External Auditor) satisfactory notice of conclusion of audit and statutory requirements (circulated and displayed as required).
- e. To note that The National Joint Council for Local Government Services (NJC) and NALC have agreed the new pay scales for 2020-21 to be implemented from 1 April 2020.

WORKING GROUP UPDATES

20/137/FPC Verges Working Group (Cllr Berkeley) Appendix 8

Relevant Power to spend Highways Act 1980, ss.47,116, Highways Act 1980, s.130, s.96, Parish Councils Act 1957, s1

To receive the working group report.

To consider extending the proposed works at Meadow Road (Phase 1) to incorporate recommendations by HCC officer.

AGENDA REQUESTS FROM COUNCILLORS

20/138/FPC Willow Trees (Cllr Maddern) Appendix 9

Relevant Power to spend Open Spaces Act 1906 s9 and 10

To discuss and if agreed, approve the purchase of young willow tree saplings to replace the ones that have recently died in The Willows development.

20/139/FPC Christmas Lights (Cllr Cobb) Appendix 10

To decide the date and actions relating to the lights switch on at The Denes.

20/140/FPC Parish magazine (Cllr Cobb) Appendix 11

To decide on the next publication date and the outline publication schedule for next year.

To decide the response with regards advertisements and parish business support/charging structure.

20/141/FPC Bunkers Playpark Repairs (Clerk) (Appendix 12)

To consider clerks report and quotes for remedial works and actions to be taken.

STATUTORY MATTERS

20/142/FPC Policy Updates

To discuss, and if agreed adopt the following policies and procedures in line with SLCC/NALC templates

- NALC Model Disciplinary Policy *Appendix 13* (unresolved from previous meeting)
- Remote Meetings Protocol *Appendix 14* (request from Cllr Roberts)

20/143/FPC Action List- (circulated) Appendix 15

Information only

20/144/FPC Items for Consideration for inclusion at next meeting Monday 12th October 2020

Items to be received no later than 9am on Thursday 1st October 2020

Please note that all minutes and supporting documents for previous meetings can be found on our website