



# NASH MILLS

## PARISH COUNCIL

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Please note that due to the current Covid-19 situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>)

as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police Crime Panel Meetings) (England and Wales) Regulations 2020 ("The 2020 Regulations")

### Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

are hereby summoned to attend

Nash Mills Parish Annual Council Meeting (ACM)

**Tuesday 4<sup>th</sup> May 8.00pm**

Online Via Zoom [Join Meeting - Zoom](#) Meeting ID: 980 8509 3494 Passcode: 459325

*To transact the business on the following agenda*

Members of the public and press are invited to attend the meeting by using the above link. Please contact the clerk should you require any assistance or if you require a telephone dial in code.

*Nikki Bugden*

Mrs N Bugden

Clerk to Nash Mills Parish Council 27/04/2021

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.*

## AGENDA

**21/001/ACM Election of Chairman**

**21/002/ACM Signing of Declaration of Acceptance of Office for Chairman**

**21/003/ACM Election of Vice-Chairman**

**21/004/ACM Signing of Declaration of Acceptance of Office for Vice-Chairman**

**21/005/ACM Apologies**

**21/006/ACM Interests**

Review of members pecuniary and disclosable interests (updates to be advised to clerk).

To receive any declarations of interest for items on the agenda or requests for dispensation.

**21/007/ACM Minutes**

To confirm the Minutes of the following as a true and accurate record of proceedings.

- 13<sup>th</sup> May 2019 ACM
- 12<sup>th</sup> April 2021

### **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

**21/008/ACM Public Issues/Participation –**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there is 15 minutes maximum

overall in this section and slots are allocated on a first come first serve basis. Please follow the joining instructions issued by the clerk as failure to be able to identify you will mean that you will be unable to speak. Latecomers will not be admitted. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

**21/010/ACM To consider the grant requests received from Willows RA**

- a. £300 Fencing Repairs (Appendix 1)
- b. Up to £1000 Noticeboard Replacement (Appendix 2)

**21/009/ACM To ratify all decisions made at the April meeting**

**Committees & Working Groups**

**21/010/ACM** Review of Committees, membership of those Committees, including election of Chairman

**Personnel**

- a. Elect Chairman
- b. Elect Vice-Chairman
- c. Review membership

**Working Groups (see attached list) (Appendix 3)**

- a. Approve leads and membership.

**21/011/ACM Review of delegation arrangements and terms of reference to committees, sub-committees, staff, and other local authorities.**

- a. NMPC Scheme of delegation (adopted April 2020)

**21/012/ACM Review of representation on or work with external bodies and arrangements for reporting back**

- a. Nash Mills Village Hall Association (NMVHA).

**Planning& Consultations**

**21/013/ACM Planning**

To consider the Parish Council's response to the following planning applications or requests for consultation received since last meeting up to 27<sup>TH</sup> April 2021.

[21/00855/DRC | Details as required by conditions Milbor Engineering Hemel Hempstead Ltd](#)

[21/01678/FHA | Proposed roof level garage conversion 14 Butterfly Crescent](#)

To consider any planning applications received during the period 27<sup>TH</sup> April- 4<sup>th</sup> May 2021.

(Clerk to advise)

<https://planning.dacorum.gov.uk/publicaccess/search.do?action=monthlyList>

**21/014/ACM Development Management Committee**

To approve the DMC attendee list for May-Dec (Appendix 4)

**Financial & Audit**

**21/015/ACM** To review, and if agreed, authorise payments in accordance with the budget (Appendix 5)

**21/016/ACM Audit Actions**

- a. To receive the asset, register up to 22<sup>nd</sup> April 2021. (Appendix 6)
- b. To receive the updated earmarked reserves figure. (Appendix 7)
- c. To receive the Internal Auditors Report for 2020/21 (Appendix 8)
- d. To review and, if agreed sign the Annual Governance Statement (Section 1) (Appendix 9)
- e. To review and, if agreed sign the Accounting Statement (Section 2) (Appendix 10)
- f. To review and, if agreed set the Notice of Public Rights Publication Dates as Monday 15th June 2020-Friday 24th July 2021 (Appendix 11)
- g. To note that the clerk will now submit all completed audit documentation to the external auditor. 'Wet' signatures will be obtained to comply with the regulations.
- h. Confirmation of arrangements for insurance cover in respect of all insurable risks (3 year Long Term Agreement with Came & Co) (Appendix 12)
- i. To note that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2021-22 is £8.41 per elector.
- j. To confirm that NMPC remain compliant with all conditions required to maintain the General Power of Competence. (attained in 2020).
- k. To note that the LGPS pension annual return has been submitted.
- l. To note the Community Infrastructure Levy (CIL) Update April 2021.(Appendix 13)
- m. To note receipt of grants and precept sum £38916 plus CIL £2621.18 (total £41537.18).

### **Statutory Matters**

#### **21/017/ACM Review of the Council's and/or staff subscriptions to other bodies**

(HAPTC/SLCC/ICO)

#### **19/018/ACM Review of the effectiveness of the internal audit and auditor (Appendix 14)**

To review system approved in Nov 2020 as sufficient in relation to internal audit above or to suggest any amendments.

#### **19/019/ACM Procedures and Policies (schedule attached) (Appendix 15)**

Consideration of the policy and procedure review schedule for 2021/22 and the adoption of all policies and procedures of the council currently in place and previously adopted by full council in the preceding years.

#### **19/020/ACM Review of training needs for councillors**

#### **19/021/ACM To confirm any changes to meeting dates for the remainder of the year**

(Appendix 16)

#### **19/022/ACM OPCC Road Safety Fund- Barnacres Road (Appendix 17)**

To consider the grant application form and any additional actions arising.

To confirm whether NMPC would like the clerk to apply for an additional Speed Indicator Device (SID) within the parish and the location of that SID.