



# NASH MILLS

## PARISH COUNCIL

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*Councillors Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout*

are hereby summoned to attend.

**Nash Mills Parish Council Meeting Monday 14<sup>th</sup> March 2022 8.00pm**

**Nash Mills Village Hall, Lower Road, Hemel Hempstead.**

To transact the business on the following agenda

**PLEASE NOTE- SAFETY ADVICE AND IMPORTANT INFORMATION BELOW**

Members of the public and press are allowed by legislation to attend a parish council meeting, however during the current Covid-19 pandemic NMPC would advise any members of the public that they do so at their own risk. Face coverings should be worn whilst within the village hall.

All supporting information and any decisions made will be available on our website.

*Nikki Bugden*

Mrs N Bugden

Clerk to Nash Mills Parish Council – 08/03/2022

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

### AGENDA

**22/039/FPC Apologies**

To receive apologies.

**22/040/FPC Interests**

To receive any declarations of interest for items on the agenda or requests for dispensation.

**22/041/FPC Minutes**

To confirm the minutes of the following Meeting(s) as a true and accurate record of proceedings.

**14<sup>th</sup> February 2022**

**22/042/FPC Reports to Council (information only no actions arising unless separately detailed below)**

Crime Report (PCSO Keir Simpson) **Appendix 1**

Clerk Report- circulated. **Appendix 2**

### PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

**22/043/FPC Public Issues/Participation**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

## PLANNING & CONSULTATIONS- Cllr Briggs

22/044/FPC Planning Applications

To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 8<sup>th</sup> March 2022.

[22/00476/FHA | First floor side and rear extensions, replacement of existing roof structure and external remodelling. | 2 Highclere Drive Hemel Hempstead Hertfordshire HP3 8BT \(dacorum.gov.uk\)](#)

[22/00492/FHA | Proposed garage | 13 Chambersbury Lane Hemel Hempstead Hertfordshire HP3 8AY \(dacorum.gov.uk\)](#)

To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

9<sup>th</sup> March 2022- 14<sup>th</sup> March 2022 (*Clerk to advise. The Dacorum monthly list showing the individual applications that may be included for consideration at this meeting can be verified by members of the public using the link [Monthly List \(dacorum.gov.uk\)](#)*).

22/045/FPC Consultations. (Clerk to advise)

To consider and decide actions (if any) to be taken by NMPC in relation to consultations received.

22/046/FPC DBC Development Management Committee Meeting (to consider any actions required)

22/047/FPC Planning Information/Updates from Clerk. (Clerk to advise)

## FINANCE

22/048/FPC Monthly Financial Matters Appendices 3 a-d

- a. To authorise payments to be made. (Monthly schedule attached)
- b. To receive and approve month end reconciliation
- c. To note the s.137 allowance for 2022/23

*The Department for Levelling Up, Housing and Communities (DLUHC) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2022/23 is £8.82 per elector.<sup>1</sup>*

- d. To note that the NJC pay awards for 2021/22 have now been agreed with an increase of 1.75% and all contractual increments and backdated payments have been advised to our payroll provider. Employees will continue to be paid at these rates until the scales for 2022/23 are agreed.
- e. To consider and if agreed approve contractors quote to install defibrillator sign

## STATUTORY MATTERS

22/049/FPC To receive and consider for adoption the reviewed policies and procedures as listed below, (clerks suggested amendments advised when circulated).

- a. Investment Strategy
- b. Covid Risk Assessment (updated Govt Guidance Feb 2022)

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<sup>1</sup> [LEGAL TOPIC NOTE 55 \(lalc.co.uk\)](#)

## AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

### 22/050/FPC Jubilee Event Working Group (Cllr Briggs) Appendix 4

- To receive the report
- To ratify the decision made by the clerk to install the bunting 3<sup>rd</sup> May 2022 and remove asap post-Jubilee (in accordance with contractor's diary)
- To receive verbal update in relation to visit to shopkeepers by Cllr Briggs/Cllr Berkeley
- To receive the verbal update re refreshments at The Denes (Cllr Tout)
- To consider which activities and associated actions detailed below that the council wish to progress as outlined in the circulated report

Area	Decision Needed
Use of portable amplifier	Yes/no
Provision of treasure hunt	Yes/no
Provision of Jubilee art event	Yes/no
Provision of best dressed residence competition	Yes/no
To determine the number of biscuits required, the provider, numbers to be funded, methodology for funding	
To agree the biscuit labelling (if required)	Yes/no
To agree the labelling expenditure (if required)	Yes/no
To agree the use of the magazine to publicise the activities	Yes/no
To agree the art frames expenditure, numbers required and design	Yes/no
To agree the timing of the event	
To agree the timings of any prize giving	
To consider prize giving categories	
To determine the number of biscuits required	
To determine refreshment provider, numbers to be funded, methodology for funding	
To agree Clerk to approach nominated persons to judge relevant competitions	Yes/no

- To consider any other items for consideration for the Jubilee that have not been covered above or that have come to light since the agenda was published. ***Urgent Matters only due to proximity of event.***

### 22/051/FPC The Denes -Jubilee (Cllr Cobb) Appendix 5

- To receive the report
- To confirm the bench supplier and expenditure (only 2 suppliers available)
- To confirm the bench installation quote (DBC approved contractor)
- To consider determining the following matters arising from the working group report:

Area	Decision Needed
Use of Space	either a flat area or incorporating the slope
Benches	traditional or other
Memorial Plaques	Yes/no
How to obtain nominations for memorials	

Memorial policy	Adopt DBC to manage subsequent requests
Planting Style	Formal, wild or combination
Street Signs	Determine if clerk to request DBC replacements
Bin	Yes/No/type

22/052/FPC Magazine Delivery (Cllr Cobb) Appendix 6

To consider and determine actions to be taken to arrange future magazine deliveries following outcome of investigations from previous meeting.

22/053/FPC Annual Council Forum

To consider if NMPC wish to set up a working group to plan a forum for Autumn 2022.

To determine lead, membership, and scope of that group.

22/054/FPC Items raised at last meeting to be raised with Borough Councillor/ County Councillor

- Bunkers Lane Width Restrictions
- Road Closures (absence of notice) (Cllr Briggs)

22/055/FPC Action list Appendix 7 (for information only)

***Our next meeting will be held Monday 11<sup>th</sup> April 2022, 8.00pm, agenda items to clerk no later than Thursday 31st March please. Late items will not be accepted.***