



## Clerk Report May 2022

### Verges Phase 2

Email sent. Waiting for HCC and DBC responses.

### Lease

Solicitor Instructed.

### Noticeboard

Separate Agenda point

### Jubilee

Separate agenda point.

Bunting now in place

Bench due to arrive w/c 9/5 and contractor has been informed for installation.

### Tree Damage.

Tree fell on Bunkers Lane. Road blocked but tree removed. Damaged tree on Chambersbury Lane has now also been removed.

### Magazine Advertising Income

Invoices have been sent out. Number of paid advertisements has risen to 14 (thank you to Cllr Cobb for her work on this) and the income is predicted to be £792 against a budget income figure of £573.00.

Risk assessment and insurance received for delivery.

### Use of Noticeboard on Highbarns

Warden is currently refurbishing this board. Waiting for materials to be delivered to finish this off.

### CCTV Visit

Arranged for 14/4 and 1/6

### Green Grant -reminder

Grant approved. 12 Months to complete works. Clerk suggests that the open spaces W/G now revisit the successful application submission to arrange for a plan of works in conjunction with the clerk who can then liaise with the DBC officer.

## Audit 2021/22

All paperwork now received from the external auditor and the internal auditor has been sent all internal audit year end paperwork. At the time of writing the auditor has only just commenced the audit even though the majority of paperwork was submitted to them in early February and clerk had requested a 'mid-year' audit to prevent this last-minute completion, particularly on top of Jubilee preparations. Still waiting for further questions. Clerk has requested that all documents be ready for Cllrs to read prior to the weekend before the May meeting. Clerk will be asking council approval to seek a new IA who can complete audit earlier once this year end is concluded to reduce clerk work outside of contracted hours.

## Annual insurance Renewal

Separate agenda point

## Warden Updates

### Bunkers Play Park

Vandalism to net swing seat still ongoing. PCSO has been asked to patrol during the evenings when damage occurs. Warden can't repair seat as each time he does it is damaged again. Wait for next inspection report as no immediate risk of injury. Last inspection report circulated to full council. W/G to take forward

## Training Attended/Attending

Town and Parish Council Briefing: Chilterns Beechwoods SAC Development Restrictions

Information can be found here <https://www.dacorum.gov.uk/home/planning-development/planning-strategic-planning/new-single-local-plan/chilterns-beechwoods-special-area-of-conservation>

### Correspondence received (please note that this may not include all items)

- Resident has written regarding dog fouling on Chambersbury Lane. Resident given DBC link for reporting offences online.
- TRO for Bunkers Lane closure – Abbots Hill Informed by Clerk- this is likely to cause access issues for them so they will be contacting HCC.
- Response received from Sir Mike Penning re flexibility in remote meeting legislation. He has written on our behalf to the Secretary of State for Levelling Up, Housing and Communities (The Rt Hon. Michael Gove). Additional letter received 3/2/2022 as he has received no response and has now sent a chaser.
- Response received from DBC re Crematorium event. Response circulated.
- Response received from DBC re recent works at East Green. Response circulated and waiting for an update once the remediation report is finalised.

### Outstanding works not progressed

Clerk workload has prevented any progress on the Quality Council Award and the Document library, but clerk is hoping post-Jubilee that there will be more time available to pursue these items.

Nikki Bugden

3/05/2022