



Clerk Report November 2022

Verges Phase 2

No update

Email sent. Aug 2022 B/C Cllr has chased. Awaiting update. Verge hardening by DBC currently on hold.

Lease

Agenda item

Noticeboard & Cycle Racks

Both installed. One complaint received via email-this was a direct copy of the wording of the item placed on Facebook but under a different name. CCTV team have been requested to monitor the location. Clerk checking names to see if they are bona-fide parish residents. A response has been sent and circulated to Councillors.

Clerk is obtaining professionally printed magnetic heading sheets for the statutory notices.

CCTV Visit

Still outstanding. Chased 31/10/2022. Head of dept has agreed to visits for remaining Cllrs and Clerk- waiting for them to confirm available dates.

Green Grant

Site meeting with Open Spaces lead booked Sept 2022. W/G lead asked to coordinate planting team for playpark bulb planting Nov 2022

Rewilding of the East Green section: the green has been re seeded with wildflower seed mix and the works are completed here.

Play Park

Playpark inspection report received, and all areas are Low Risk. Warden has received a copy and will undertake any repairs as appropriate.

Cllr Lester has met with a Sovereign play equipment representative and received some suggestions for works to improve the area. These will be taken to the working group, and I have suggested that should the working group bring it back to council I would recommend then council will need to consider some public consultation, and this may be a subject for the council forum.

The first stage will be to ascertain whether we require any planning permissions and whether the school will give permission. I would suggest that this project does not formally come to the agenda until the new year. I will make further enquiries once council have determined their views at full council. Clerk is also seeking advice from DBC Parks Officer re quotes received re provider/materials/options.

The Denes Works

DBC team have started prepping ground for wildflower turf and planting.

Bench has been delivered to Cllr Cobb
Planter on order-due end Nov 2022

Christmas lights

Commissioning Report received from installer and sent across to Ringway
Times of operation advised to provider.

Waiting for final stage 2 licence sign off from Ringway, however we have been advised of an issue with the electrical commissioning reports and our supplier (one of the largest in Herts) is now liaising directly with Ringway as Ringway have only just informed them of a change to their requirements for this year.

Quality Council Award

Application now submitted, awaiting assessment.

Timetable is as follows

Task	Deadline
Deadline for LCAS applications	6 January 2023 (4pm)
Deadline for NALC to provide triage feedback to councils	27 January 2023
Deadline for councils to respond to triage feedback	10 February 2023
Deadline for applications to be sent to panel	24 February 2023
Deadline for panel results	11 April 2023

Elections 2023

Dates and actions required advised to Cllrs. Usual meeting date moved, and hall now booked for 15th May for the first council meeting of the new term (and the Annual Parish Meeting)

Coronation 2023

Bunting ordered, licence to be applied for.

GRPR review

5 Councillors responses outstanding

A number of magazine advertisers have been chased but have not responded. They will not be able to advertise in the next edition if they do not complete the GDPR form.

Councillor Emails

Due to new audit recommendations clerk is investigating new Cllr .gov.uk email addresses to be in place ready for post elections May 2022.

Budgets

Draft budget circulated to Finance lead and also working group leads. No comment received prior to circulation to full council.

Pay award for last year 2022/23 finally agreed at 4.04%- we had budgeted for 3%. Award backdated to 1st April 2022.

Action List Updates

- Debit card applied for Aug 22-bank lost form, waiting for new application form in post.
- Signatory on NWB account completed
- Lloyds account now in progress
- All events added to events tab on website

Warden Updates

Winter PPE on order. 'Tommies' were put in place and will be removed accordingly.

Training Attended/Attending

Oct/Nov 2022

- Clerk attended HCC peer review meeting
- Clerk & Cllr Berkeley attended the Dacorum Climate Action network event

Attending

- Election training (HAPTC)

Correspondence received (please note that this may not include all items)

Complaint re the works @ The Denes (see point above).

Nikki Bugden 1/11/2022