

# Full Council Action List

## November 2022 (post Meeting)

Cllr Actions from Most Recent Meetings	Comment
<b>Awaiting Further Updates</b>	
Article re Jamboree contribution to be written for NMPC Mag	NC
Half centenary magazine to be drafted-to be ready by 1 <sup>st</sup> April 2023	NC/JM/NB
Quotes needed for Christmas lights 2023	NC bring to council early Spring 2023
Membership of ACV W/G	JM
Owl Update for parish magazine	NC/NB to facilitate
Rewilding (Bulb planting)-date needed asap but before end Nov	ML
<b>Clerk Actions (Most Recent Meetings for Information Only)</b>	
<b>In addition to standard duties</b>	
Minutes	
Signed minutes to web	
Planning comments	
Consultation comments	
Nash house email to planning (clarity)	
Update budget (remove £1000 under EXPO)	
Schedule magazine working group meeting	
Change working group list for ACV (add Michele)	
Add ACV to Dec agenda to revisit membership	
Create Microsoft forms for ACV	
Create entry forms for Christmas competition	
Arrange new IA	
Let previous IA know we are terminating.	
Send CIL Update to DBC and place on website	
Change Bulb Planting Risk Asses	
Add what3 words location to defib RA/the Circuit/Ambulance service	
Make payments	
Add payments to accounting software	
Obtain schools RA and Insurance	
Mayor-dates for visit	
Lease -Check with solicitor re meeting etc	
Lease-contact school	
Order winter PPE for warden	
The Noticeboard Installation	Actioned/add maintenance to diary
Rewilding- clerk	Done
Collect Bulbs	
Clerk to provide clarity re timings/purdah to magazine working group	
Dispose of old laptop/printer	
Update asset register re above action	
Clerk to chase CCTV visit	Chased
<b>Planter delivery &amp; installation</b>	
Information board examples-obtain from RC	
Add asset register to website	
<b>Clerk to obtain licence for Coronation bunting</b>	

Clerk to obtain VAT invoice for Wreaths	
Clerk still chasing some GDPR responses	
COSHH training with Cllr Tout	
PO BOX Renewal for December	
Month End	
Dec Agenda	
Jan agenda	
Pension regulator	
Chase solicitor	
Info board report	
Clerk report	
Wreath vat invoice	
DBC figures for budget	
Items for January parish mag	
Clerk to book hall at school if budget agreed	
<b>Clerk ongoing actions (longer term)</b>	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory at NatWest	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Clerk to order debit card	Re Submitted Nov 2022
Clerk add Cllr Roberts to NWB and Lloyds Accounts	NatWest actioned Lloyd's outstanding
<b>Long Term Actions No Immediate Resolution (Reminders)</b>	
Projector screen	JM
War Memorial (status review before handover)	
Verges/Verge hardening (currently on hold with DBC)	
<b>Borough Councillor Actions/ County Councillor Actions</b>	
Enforcement @ Nash House now appeal refused.	JM
Road markings at Red Lion Lane/London Road fading	JM (County)
Surface water run off at Bunkers Lane	JM (Borough)