



**NASH MILLS**  
PARISH COUNCIL

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### **PERSONNEL UPDATE**

#### **Report to Full Council**

**12 June 2023**

#### **Report of meeting held on 17 April 2023**

##### **Present:**

Councillor Steve Roberts (Chair of Personnel)  
Councillor Michele Berkeley (Vice Chair of Personnel)  
Nikki Bugden (Clerk)

##### **Appraisal Scheme**

In line with the Nash Mills Parish Council policy adopted in February 2022, the appraisal process for our clerk has recently been completed.

Input was solicited from all councillors in advance by the Chair of Personnel, and the clerk completed her own self-assessment in line with policy.

A meeting took place on the above date where the input from all concerned was discussed.

The meeting was a positive one and feedback given reflected the high standard of work carried out by the clerk, and the value Nikki brings to the Council. The chairman also passed on Councillors' thanks for her approachable and supportive nature which has been much appreciated. As required by the policy, a full report of the meeting was circulated to, and signed by the clerk.

As his line manager, the clerk carried out the appraisal of our warden, Dave on 30 March. His hard work and commitment to the council and our parishioners was recognised.

We thank our staff members for their ongoing hard work, and both are a valuable part of the Nash Mills Parish Council team.

##### **Councillor Steve Roberts**

Chairman of Personnel Committee