



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Councillors Lisa Bayley, Alex Bailes, Michele Berkeley, Alan Briggs, Nicola Cobb, Grant Kennedy, Jamie Kitson, Steve Roberts,

are hereby summoned to attend

Nash Mills Parish Council Meeting

Monday 10th July 2023 7.30pm

Nash Mills Village Hall, Lower Road, Hemel Hempstead.

To transact the business on the following agenda

All supporting information and any decisions made will be available on our website.

The meeting is open to members of the public and press

Please note that meetings may be recorded.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 03/07/2023

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

23/041/FPC Apologies

To receive apologies for absence

23/042/FPC Interests

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests; and

c) To grant any requests for dispensation as appropriate

23/043/FPC Minutes

To confirm the minutes of the following meeting(s) as a true and accurate record of proceedings.

12th June 2023

23/044/FPC Reports to Council (information only no actions arising unless separately detailed below)

Clerk Report- circulated. **Appendix 1**

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

23/045/FPC Public Issues/Participation

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before**

the meeting to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

PLANNING & CONSULTATIONS

23/046/FPC Planning Applications

- To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 3rd July 2023

[23/01411/FHA | Conversion of existing attached garage to create en-suite bedroom, first floor side & front extensions, Internal alterations at ground and first floor. replacement windows and external alterations to chimney stack. Removal of existing garden store to rear. | 3 The Leas Hemel Hempstead Hertfordshire HP3 8BP \(dacorum.gov.uk\)](#)

[23/01573/FHA | Single Storey Rear Extension | 17 Longdean Park Hemel Hempstead Hertfordshire HP3 8BZ \(dacorum.gov.uk\)](#)

- To consider the following 'discharge of conditions' on 245 Belswains Lane

[23/01512/DRC | Details required by Condition 7 \(boundary treatment\) attached to Planning permission 4/02583/18/FUL - Two storey extension and conversion into 4 1-bed flats and demolition of outbuilding | 245 Belswains Lane Hemel Hempstead Hertfordshire HP3 9XE \(dacorum.gov.uk\)](#)

[23/01513/DRC | Details required by condition 3 \(Parking\) attached to Planning permission 4/02583/18/FUL - Two storey extension and conversion into 1-bed flats and demolition of outbuilding | 245 Belswains Lane Hemel Hempstead Hertfordshire HP3 9XE \(dacorum.gov.uk\)](#)

[23/01514/DRC | Details required by Condition 4 \(Access\) attached to Planning permission 4/02583/18/FUL - Two storey extension and conversion into 4 1-bed flats and demolition of outbuilding | 245 Belswains Lane Hemel Hempstead Hertfordshire HP3 9XE \(dacorum.gov.uk\)](#)

- To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

3rd July 2023- 10th July 2023 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search \(dacorum.gov.uk\)](#) and will have detailed information on applications that may be on the agenda

- To delegate (should the need arise) authority to the clerk to respond to all planning applications during August and submit them to the lead planning authority, without prior approval at a meeting, following consultation with the Chairman and Lead Cllr Planning. This overrides any limitations in the existing scheme of delegation.

23/047/FPC Consultations. (Clerk to advise)

To consider and decide actions (if any) to be taken by NMPC in relation to any consultations received.

- **The Hertfordshire (Mill Close and Nash Green, Hemel Hempstead) (Restriction of Waiting) Order 2023 Appendix 2**

23/048/FPC DBC Development Management Committee Meeting (DMC)
To consider any actions arising from DMC cases (as required, clerk to advise)

23/049/FPC Planning Information/Updates from Clerk. (Clerk to advise)
Information only.

FINANCE

23/050/FPC Monthly Financial Matters Appendices 3a-f

- To note and ratify any payments made since the last meeting by NMPC debit card under delegated powers and to authorise June payments to be made in accordance with the budget (included in monthly schedule attached)
- To receive and approve the statutory receipts and payments report up to 30th June 2023
- To receive and approve the bank reconciliation up to 30th June 2023
- To receive and approve the quarter end RFO report up to end June 2023
- To consider and if agreed approve expenditure for the repairs to the swing set at the playpark.
- To note that Cllr Cobb will undertake the quarterly independent scrutiny of documents as lead Cllr internal control.
- To note that the VAT return for quarter 1 has been submitted.
- To delegate authority to the clerk to make all contractual and any emergency payments required during August, without approval at a meeting, in line with the budget and in consultation with the Chairman and Lead Cllr Finance. This is in addition to any powers already delegated.
- To appoint Auditing Solutions as Internal Auditor for 2023/24 (letter of engagement supplied to councillors in advance).

STATUTORY MATTERS

23/051/FPC To consider the following policies for adoption by council (council to determine any amendments prior to adoption)

- To receive all Cllrs GDPR consent forms for this term.
- Equality and Diversity Policy (unchanged)
- Health & Safety Policy (unchanged)
- Photographing And Recording of Meetings Policy (unchanged)
- Investment Strategy (unchanged)
- Grievance Policy (unchanged)

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

23/052/FPC The Denes Sessions

- To receive the verbal report and to note any items for consideration on future agendas.
- To consider the items listed below for further action or investigation (arising from previous sessions)
 - The Denes repairs and maintenance (canopy/windows) **Appendix 4**
 - Road safety concerns at The Denes (road markings/no entry signs)

- The former Methodist church site (security, safety, and maintenance).

23/053/FPC Remembrance Day 2023

To consider NMPC actions with regards the 2023 commemoration and to appoint a lead Cllr (if required).

23/054/FPC Grand Union Walk Appendix 5

To consider organising a walk, open to all residents of NMPC along the Grand Union canal to Kings Langley to celebrate the towpath upgrade and to promote NMPC's financial contribution.

If agreed, to form a working group to organise the event.

23/055/FPC Suitable Alternative Natural Green Space (SANG) Cllr

To determine whether Cllr Briggs continues his temporary position SANG Liaison or any suggested alternative actions. (Role allocated in April 2023 with revision due once new council team were in place).

23/056/FPC Action List Appendix 6 (for information only-no actions arising.)

There will be no August meeting unless emergency matters arise

Next meeting Monday 11th Sept 2023

Agenda Items no later than 9am Thursday 31st August 2023 please-late items will not be accepted.