



NASH MILLS

PARISH COUNCIL



Clerk Report July 2023

Banking

Chess ICT had a delay setting up our direct debit for the new Cllr emails. A late payment fee was charged but I have arranged for that to be cancelled, along with the admin fee and a manual payment was sent this month (signed off by Cllr Bayley and Cllr Roberts)

Grant Kennedy confirmed as signatory on Lloyds. I will now start the process to remove Jan Maddern.

Forms for removal will be signed at the meeting 10/7/2023

Canal Towpath Upgrade

Works have commenced.

Lease

School have finalised the outstanding items at their end and our solicitor is just finishing off the formalities.

County Archives Hertford

Appt Booked Tuesday 15th August 11am

Details attached of items being deposited are on final page of this report.

Insurance

Claim outstanding -all supporting information now submitted. Claim for sign approved so clerk to bring suggestions back to council in Sept once she has obtained permissions and installation costs from HCC.

Warden Updates

It has been a busy time for Dave as he completes his maintenance programme of repairs/painting/moss removal.

Fly tipping remains an issue

Dave does an amazing job and here is a brief summary of a typical week in the life of our warden.

Cleared fly tipping from the alley between East Green and Georgewood Road.

Cleared playground in Barnacres Road after litter bin and other rubbish was put all over the area.

Removed shopping trolley from Barnacres Road which was used to push at cars and returned to Sainsburys.

Weeded the memorial at Gade Tower.

Checked Bunkers Playing field.

Painted the seats in Highbarns and Georgewood Road.

Remove dead hedgehogs from Belswains Lane.

Checked De-Fib.

Grass cutting done this week by DBC.

Financial Services Compensation Scheme

A new complaint was raised with Lloyds.

The FSCS cover only covers 'small' local authorities (annual turnover under E500,000). Lloyds have written to us to say that as a local authority we may be on the exclusions list. Lloyds have only one classification for a 'local authority' and are, as such, unable to distinguish on our account and correspondence that we are classified as a small authority.

This query is an annual battle as they send out the information once a year. As they do not have access to our total turnover, and they only have the one heading for classification they will not confirm categorically that we are covered so this will continue to be an outstanding 'admin' discrepancy.

To check our risk, I have also spoken directly to the FSCS helpline. They have confirmed that if our bank failed, we would have to lodge a claim and wait for it to be repaid.

Should Lloyds fail and you don't receive an automatic return of funds as they had you marked as ineligible, we will be able to look into this at that point. Prior to the bank going into default, we are unable to make any changes to the information that they hold or confirm your eligibility as we don't have access to the records that go into their decision making.

Whilst it is frustrating, I do not believe that this exposes us to any undue risk. We are with high street banks and do not have any funds with any overseas or 'unknown' entity. There is currently nothing more that can be done with this other than to keep all supporting communications and information on file. We are not the only PC with this issue with Lloyds and I will continue to canvass for a change via my SLCC contacts.

Freedom of Information Request

6/7/2023 FOI requesting information re burial space received. Response sent 6/7/2023-stating that NMPC do not own, manage, or maintain any burial plots and therefore cannot supply the requested information.

Action List Updates

IT

Clerk trialling SharePoint for some of her own documents and will bring to the IT W/G via the business planning W/G

DBC Communications

DBC timings for their communications mean that they do not feel it is appropriate to include NMPC's 50th birthday (next issue due Jan 24). I have sent them the magazine and asked them to share it on their social media. Awaiting response.

Training Attended/Attending/CPD

28/6/2023 Clerk attended full day meeting with SLCC and SLCC president at Hatfield House.

Correspondence received (please note that this will not include all items dealt with by the clerk)

Enquiry about parking issues @ Nash Green

Complaint re large vehicles using Bunkers Lane (sent to County Cllr)

Report re fly-tipping in Little Wood

Correspondence received from Central Digital & Data Office (CDDO) (name server configuration). This Govt agency helps to secure public sector domains. All queries resolved by clerk and our domain provider.

Nikki Bugden 7/7/2023

NMPC Documents being lodged with County Archives in Hertford August 2023

Paperwork Audit September 2021

Main Council Minutes

Book Number	Start Date	End Date	Comments
1	15th June 1973	16th December 1980	First Meeting
2	19th January 1981	1st December 1986	
3	5th January 1987	7th December 1992	
4	4th January 1993	4th March 1996	
5	1st April 1996	1st March 1999	
6	12th April 1999	10th March 2008	
7	Apr-08	Mar-12	Missing
8	16th April 2012	11th April 2016	Send Books 1-10 to County Archives
9	9th May 2016	10th December 2018	
10	14th January 2019	9th December 2019	
11	Dec-19	To Current Day	with Clerk possible send 2019-2021 to county archives as well.

Book Number	Start Date	End Date	Comments
1	10th June 1992	13th March 2006	First Committee Meeting
2	Apr-06	Mar-11	Missing
3	11th April 2011	8th April 2019	Final (committee dissolved) Send All Books to County Archives

Book Number	Start Date	End Date	Comments
1	24th February 1992	10th December 2018	First and Final meeting dates Committee Dissolved Send All Books to County Archives

Annual Parish Meeting Minutes	Start Date	End Date	Comments
	27th April 1982	24th April 1995	Send Book to County Archives
	1996	2007	seem to be in main minute binders
	21st May 2008	8th May 2017	Missing 2011 (2012 2014 since found on laptop but therefore unsigned)

Annual Council Meeting Minutes	Start Date	End Date	Comments
		Pre 2007	seem to be in main minute binders
	14th May 2007	9th May 2011	Missing 2012 2013 2014 2015 (since found on laptop but therefore unsigned)

Parish Magazine from 1980's	Start Date	End Date	Comments
			send all to county archives