Full Council Action List

June 2024 (post meeting)

|  |  |  |
| --- | --- | --- |
| **Cllr Actions from Most Recent Meetings** | **Comment** |  |
| **Awaiting Further Updates**  **items in red have been outstanding for more than 3 months** |  |  |
| Cllr Cobb to liaise with Cllr Kennedy re FB |  |  |
| Cllr Cobb to liaise with Cllr Roberts re PC mag planning. | In progress |  |
| Cllr Cobb to liaise with Cllr Bales re magazine pricing. |  |  |
| Cllr Kitson-Website working group | Clerk requested that this be looked at after end June 2024 |  |
| Cllr Briggs -Heritage working group |  |  |
| Cllr Kennedy- Events working group |  |  |
| Cllr Roberts- Business working group-2 items handed back to WG (Gardens & Environment/Good Neighbour) | clerk emailed details 18/3 |  |
| Article re Jamboree contribution to be written for NMPC Mag | NC | Article re Jamboree contribution to be written for NMPC mag |
| **Clerk Actions (Most Recent Meetings for Information Only)** | **In addition to standard duties** |  |
| Write to HCC re Christmas lights license delays | Chased response 15/2  Chased 18/3 |  |
| Load bank payments | actioned |  |
| 2 o/s emails re Cllr interest forms |  |  |
| Load all interest forms to website |  |  |
| Add minutes and draft minutes to website | Actioned |  |
| Bank rec June |  |  |
| Submit planning comments x 2 | Actioned |  |
| Work though items on business planning spreadsheet |  |  |
| find details of landowner re mailbox | **Outstanding-emailed previous shop owner awaiting response** |  |
| Complete 2 x proformas for mailbox | Outstanding |  |
| Write to shopkeepers re maintenance |  |  |
| Write to AHS/Watford Grab/Barnetts coaches re large vehicles |  |  |
| Liaise with headteacher re playpark |  |  |
| Check if Dave can be there at playpark inspections (prior notice from inspector) |  |  |
| Breakfast at AH school (collate dates) |  |  |
| Liaise with DBC for playpark permissions (see separate plan) |  |  |
| Liaise with DBC for Library Box permissions |  |  |
| Chase bin relocation (Georgewood) |  |  |
| Contact new ‘cover’ PCSO |  |  |
| Pay Willows grant in July pyts |  |  |
| Update WG list with new Map WG |  |  |
| Earmark £5000 to new map/boards fund |  |  |
| Appoint Internal Auditor |  |  |
| Diary reminder for 2025-Armed Forces Day |  |  |
| Write to AH school formally re lease/survey –(holding letter) |  |  |
| Write to developers re grounds at Memorial Garden |  |  |
| Write to thank AH |  |  |
| Liaise with Cllr Cobb re Dog posters |  |  |
| Chase DBC re changes to dates for boundary changes meeting |  |  |
| **Clerk ongoing actions (longer term)** |  |  |
|  |  |  |
| Community Outreach -make initial contact | Emailed 20/5 |  |
| **Long Term Actions No Immediate Resolution (Reminders)** |  |  |
|  |  |  |
| **Borough Councillor Actions/ County Councillor Actions** |  |  |
| The Denes enforcement/blocking of spaces at rear -investigating | Oct 23 |  |
| Fly Tipping-escalation re certain names and addresses being found in numerous bags on numerous occasions at various locations within Nash Mills | Oct 23 | Chased April 24 |
| Georgewood Steps-query/complaint re workmanship and condition. Query re lighting | Sept 23  Email forwarded to HCC for investigation Jan 23  Chased for response 15/2/2023  Chased Cllr to chase DBC 18/3/24  Chased FOI 13/5/2024  June 2024 survey conducted and contractor instructed | NMPC to submit a FOI request to see the report (April 24)  Actioned chased response 7/5/2024 |
| S106 Teal Way/Willows fence/Osprey Close |  |  |

**For internal clerk use only**

|  |  |  |
| --- | --- | --- |
| Clerk additional reminders |  |  |
| Finance meetings Scheduling |  |  |
| Order Dave Hi Vis |  |  |
| Update password list to Chairman |  |  |
| July financials |  |  |
| July clerk reports |  |  |
| July policies |  |  |
| July supporting reports |  |  |
| July pension return |  |  |
| June finance quarter end report-add to agenda |  |  |
| Monitor progress on Georgewood Steps |  |  |

**Playpark WG actions (see report for full details)**

|  |  |
| --- | --- |
| **Item** | **Responses** |
| Nature / Woodland trail |  |
| Entrance Sign |  |
| Gates |  |
| 1 Bay 2 Seat Cradle Swing |  |
| Resi-PD survey |  |
| Football Goal |  |

**Assets WG Actions**

**SUMMARY OF PROJECTS**

Cost *estimates* shown.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project Code | Description | Material | Installation | Other | Permissions/Responses |
| 202405-AW-01 | Chambersbury Lane - SIGN |  |  | DBC |  |
| 202405-AW-02 | Highbarns – PRUNE OVERHANGING TREES |  |  | DBC |  |
| 202405-AW-03 | Highbarns temporary METAL FENCING |  |  | - |  |
| 202405-AW-04 | East Green – PRUNE OVERHANGING TREES |  |  | DBC |  |
| 202405-AW-05 | East Green – ROADSIDE VERGE |  |  | VERGE PROJECT |  |
| 202405-AW-06 | Georgewood Road – WATER MAIN SIGN |  |  | - |  |
| 202405-AW-07 | Georgewood Road – NEW TREES | £ - | ***?*** |  |  |
| 202405-AW-08 | Nash Green / East Green – SEATING BENCH | £ 600 | £ 340 |  |  |
| 202405-AW-09 | The Park – 119/201 Chambersbury Lane – PICNIC BENCH | £ 1,000 | £ 340 |  |  |
| 202405-AW-10 | Chambersbury Lane – SEATING BENCH | £ 600 | £ 340 |  |  |
|  | ***OR*** |  |
| 202405-AW-11 | Market Oak Lane and Chaffinches Green Junction – SEATING BENCH |  |
| 202405-AW-12 | Market Oak Lane and Chaffinches Green Junction – ROADSIDE VERGE |  |  | VERGE PROJECT |  |
| 202405-AW-13 | Barnacres Road Play Park – LITTER BIN |  |  | Not in Parish |  |

It should also be noted that Council has previously identified the Bunkers Lane play park as a potential location for bench(es) and a bin. Funds will need to be earmarked for these projects in the event that the lease issues are resolved.