

Full Council Action List

July 2024 (post meeting)

Cllr Actions from Most Recent Meetings	Comment	
Awaiting Further Updates		
<small>items in red have been outstanding for more than 3 months</small>		
Cllr Cobb to liaise with Cllr Kennedy re FB		
Cllr Cobb to liaise with Cllr Roberts re PC mag planning.	In progress	
Cllr Cobb to liaise with Cllr Bales re magazine pricing.		
Cllr Kitson-Website working group	Clerk requested that this be looked at after end June 2024	
Cllr Briggs -Heritage working group		
Cllr Kennedy- Events working group		
Cllr Roberts- Business working group-2 items handed back to WG (Gardens & Environment/Good Neighbour)	clerk emailed details 18/3	
Clerk Actions (Most Recent Meetings for Information Only)	In addition to standard duties	
2 o/s emails re Cllr interest forms		
Load all interest forms to website		
Bank rec July	Actioned	
Submit planning comments x 1	Actioned	
Add minutes and draft minutes to website	Actioned	
Submit planning comments	Actioned	
Work though items on business planning spreadsheet		ONGOING MEETING SCHEDULED WITH WG LEAD
Find details of landowner re mailbox	Outstanding-emailed previous shop owner awaiting response Chased, no response, try alternative route	
Pay Willows grant	ACTIONED	
Complete 2 x proformas for mailbox	Outstanding	
Write to shopkeepers re maintenance	ACTIONED	WROTE 22/8
Breakfast at AH school (collate dates)		
Liaise with DBC for playpark permissions (see separate plan)	Awaiting outcome re lease	
Liaise with DBC for Library Box permissions	Given	
Chase bin relocation (Georgewood)	Chased	
Contact new 'cover' PCSO	Tried/no response	
Update WG list with new Nash Chills WG	Actioned	
Appoint internal Auditor	Actioned	
Earmark £5000 to new map/boards fund	Actioned	
Write to AH school formally re lease	Actioned, waiting for response.	
Liaise with Cllr Cobb re Dog posters	Waiting for response to email	
Doary reminder 2025 armed forces day	Actioned	
Check out bleed kits	actioned details sent to AB Back on Oct agenda	
Write to all agencies and developer r memorial garden	Actioned. DBC and developer still in dispute	
Wite to thank AHS for grass cutting	done	
Liaise with Cllr Cobb re dog posters	Actioned	
Chase DBC re boundary review presentation	Actioned, link circulated	

Write to DBC/HCC re EV charging points	Actioned-none planned	
Set up 2-factor authentication	AB actioned	
Chambersbury Lane RA -write re keeping updated	actioned	
Write to C/llr re Chambersbury lane/impact on rest of parish	actioned	
Clerk ongoing actions (longer term)		
Community Outreach -make initial contact	Emailed 20/5, 11/8 waiting for alternative contacts details from LB	
Long Term Actions No Immediate Resolution (Reminders)		
Borough Councillor Actions/ County Councillor Actions		
The Denes enforcement/blocking of spaces at rear - investigating	Oct 23	
Fly Tipping-escalation re certain names and addresses being found in numerous bags on numerous occasions at various locations within Nash Mills	Oct 23	Chased April 24 Update Aug 24 JM has approached enforcement and DBC re the unadopted and. More fly tipping (with addresses) reported.
Georgewood Steps-query/complaint re workmanship and condition. Query re lighting	Sept 23 Email forwarded to HCC for investigation Jan 23 Chased for response 15/2/2023 Chased Cllr to chase DBC 18/3/24 Chased FOI 13/5/2024 June 2024 survey conducted, and contractor instructed	NMPC to submit a FOI request to see the report (April 24) Actioned chased response 7/5/2024 Chased surveyor 11/8/24 for update
S106 Teal Way/Willows fence/Osprey Close		

For internal clerk use only

Clerk additional reminders		
Finance meetings Scheduling	Check dates with GK, EMAIL SENT AUG 24 (Tuesday monthly -prior to meeting? time?)	
Order Dave Hi Vis (personalised)	Actioned	
Update password list to Chairman	Actioned	
Aug/Sept financials	Actioned	
Sept clerk reports	Actioned	
Aug/Sept policies	Actioned	
Sept supporting reports	Actioned	
Aug/Sept pension return	Actioned	
Monitor progress on Georgewood Steps	Chased 11/8	SEE CLERK REPORT

Playpark WG actions (see report for full details)

Waiting for outcome of lease negotiations.

Item	Responses
Nature / Woodland trail	
Entrance Sign	
Gates	
1 Bay 2 Seat Cradle Swing	
Resi-PD survey	Post lease renewal
Football Goal	

Assets WG Actions

SUMMARY OF PROJECTS

Cost *estimates* shown.

Project Code	Description	Material	Installation	Other	Permissions/Responses
202405-AW-01	Chambersbury Lane - SIGN			DBC	
202405-AW-02	Highbarns – PRUNE OVERHANGING TREES			DBC	Email to trees and woodlands 20/6/24 HCC responsibility. JM emailed 31/7/2024 to support
202405-AW-03	Highbarns temporary METAL FENCING			-	Email to JM 20/6/24-DBC have confirmed they will remove
202405-AW-04	East Green – PRUNE OVERHANGING TREES			DBC	Email to trees and woodlands 20/6/24 HCC responsibility. JM emailed 31/7/2024 to support
202405-AW-05	East Green – ROADSIDE VERGE			VERGE PROJECT	
202405-AW-06	Georgewood Road – WATER MAIN SIGN			-	Email to JM 20/6/24, Affinity responsibility - email to affinity 11/8/2024
202405-AW-07	Georgewood Road – NEW TREES	£ -	?		Email to trees and woodlands 20/6/24 HCC responsibility. JM emailed 31/7/2024 to support
202405-AW-08	Nash Green / East Green – SEATING BENCH	£ 600	£ 340		Email to RC 20/06/2024 Chased 23/7/2024 DBC team at capacity atm with new playground installations/refurbishments so delay in works/responses. Installation costs have increased since previous works. Will chase end Aug 2024 (diarise)
202405-AW-09	The Park – 119/201 Chambersbury Lane – PICNIC BENCH	£ 1,000	£ 340		Email to RC 20/06/2024 See above

202405-AW-10	Chambersbury Lane – SEATING BENCH				Email to RC 20/06/2024 <i>See above</i>
	OR	£ 600	£ 340		
202405-AW-11	Market Oak Lane and Chaffinches Green Junction – SEATING BENCH				Email to RC 20/06/2024 <i>See above</i>
202405-AW-12	Market Oak Lane and Chaffinches Green Junction – ROADSIDE VERGE			VERGE PROJECT	
202405-AW-13	Barnacres Road Play Park – LITTER BIN			Not in Parish	Chased DBC, waiting for response.

It should also be noted that Council has previously identified the Bunkers Lane play park as a potential location for bench(es) and a bin. Funds will need to be earmarked for these projects in the event that the lease issues are resolved.