



NASH MILLS

PARISH COUNCIL

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Councillors Lisa Bayley, Alex Bailes, Michele Berkeley, Alan Briggs, Nicola Cobb, Grant Kennedy, Jamie Kitson, Steve Roberts,

are hereby summoned to attend

Nash Mills Parish Council Meeting

Monday 14th October 2024 7.30pm

Nash Mills Village Hall, Lower Road, Hemel Hempstead.

To transact the business on the following agenda

All supporting information and any decisions made will be available on our website.

The meeting is open to members of the public and press

Please note that meetings may be recorded.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 7th Oct 2024

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

24/090/FPC Apologies

To receive apologies for absence

24/091/FPC Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

24/092/FPC Minutes

To confirm the minutes of the following meeting(s) as a true and accurate record of proceedings.

9th September 2024

24/093/FPC Reports to Council (information only no actions arising unless separately detailed below)

Clerk Report- circulated. **Appendix 1**

Borough and County Cllr Reports **Appendix 2 (if available)**

24/094/FPC Dacorum Community Safety Partnership Presentation Appendix 3

To welcome the new Dacorum Community Safety Manager and to determine any actions for NMPC.

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

24/095/FPC Public Issues/Participation

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

PLANNING & CONSULTATIONS

24/096/FPC Planning Applications

- To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 3rd Sept 2024

[24/02021/FHA Demolition of existing single storey rear extension. Proposed single storey front and side infill extension and two storey rear extension. Proposed extension to existing side dormers and new pitched roof to dormers and to existing garage - 29 Georgewood Road Hemel Hempstead Hertfordshire HP3 8AL](#)

[24/02147/LDP | Proposed single storey rear extension | 35 Longdean Park Hemel Hempstead Hertfordshire HP3 8BZ \(dacorum.gov.uk\)](#)

[24/01960/RET | Retrospective single storey summerhouse. | 354 Barnacres Road Hemel Hempstead Hertfordshire HP3 8JS \(dacorum.gov.uk\)](#)

- To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.
7th Oct 2024- 14th Sept 2024 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search \(dacorum.gov.uk\)](#) and will have detailed information on applications that may be on the agenda

24/097/FPC Consultations.

- To consider any responses to the draft St Albans Local Plan 2041 Regulation 19 consultation (closing date 8/11/24) <https://www.stalbans.gov.uk/draft-local-plan-publication>
- To consider any responses to the Police and Crime Survey 2024 (closing date 27th Oct 2024) [Surveys \(hertscommissioner.org\)](#)
- To consider any responses for the amended Dacorum Local Plan [Dacorum Local Plan to 2041 - Pre-submission version](#)

24/098/FPC DBC Development Management Committee Meeting (DMC)

To consider any actions arising from DMC cases (as required, clerk or Cllr Briggs to advise)

24/099/FPC Planning Information/Updates from Clerk. (Clerk or Cllr Briggs to advise)

FINANCE

24/100/FPC Monthly Financial Matters Appendices 4a-i

- a. To note and ratify any payments made since the last meeting or those paid by NMPC debit card under delegated powers, to approve Oct payments to be made in accordance with the budget (included in monthly schedule circulated)

- b. To confirm the bank signatories for the October payments
- c. To receive and approve the statutory receipts and payments report up to 30th Sept 2024
- d. To receive and approve the bank reconciliation up to 30th Sept 2024
- e. To receive and approve the quarter 2 finance report (up to end Sept 2024)
- f. To note that the pension returns for October 2024 have been submitted
- g. To consider expenditure up to £120.00 for a 24-inch screen and connection lead for the clerk using EMR business expenses (current EMR balance £10000.00)
- h. To consider expenditure up to £50.00 for a wireless keyboard and mouse for the clerk using EMR business expenses.
- i. To consider expenditure up to £60 for an HP wireless desktop printer for the clerk using EMR business expenses.

24/101/FPC Budget 2025/26 Appendix 5

To review the budget document circulated and to feedback any comments or amendments to the clerk (including any comments regarding salary budget line and magazine advertisement pricing)

STATUTORY MATTERS

24/102/FPC To consider the following policies for adoption by council (council to determine any amendments prior to adoption)

- Health & Safety Policy (unchanged- annual review)
- Information & Data Protection Policy (unchanged-annual review)
- Christmas Lights Risk Assessment (annual review- changes highlighted)
- Remembrance Service Risk Assessment (annual review-changes highlighted)

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

24/104/FPC The Denes Session

To receive verbal update and to take any items for investigation by the clerk or for inclusion on a future agenda

24/105/FPC Library Box Project Appendix 6 (Cllr Briggs)

To receive an update on the current project and to determine any further actions or approve expenditure as required.

24/106/FPC Dacorum Local Cycling and Walking Infrastructure Plan Appendix 7 (Cllr Briggs)

- To note that the full details of the briefing was circulated to all Cllrs
- To note that Cllrs Briggs and Cobb have submitted comments in their capacity as residents (attached) due to the initial lack of consultation period notice by DBC. Please note that as of 27/9/24 this period has now been extended to **until 11.59pm on Sunday 13th October 2024**
- To consider any NMPC actions relating to this consultation.

24/107/FPC Remembrance Day 2024 Appendix 8 (Cllr Briggs)

- To consider if NMPC wish to arrange a parish service on Monday 11th November 2024
- To consider if NMPC wish to ask Borough and County Cllr to officiate at the parish service

- To consider format and content of service
- To request that the clerk sends invitations to all usual attendees
- To approve expenditure for the NMPC wreaths x 2 (up to a value of £60)
- To approve expenditure of £140 for 2 roadside signs [example here](#) (permissions obtained from HCC)
- To consider any further actions that may be required

24/108/FPC Meet the MP (Cllr Cobb)

To consider if NMPC wish to invite the newly elected MP to attend a parish council meeting to introduce himself, and his priorities (applicable to the parish).

24/109/FPC Parking Enforcement Appendix 9

To receive an update from the clerk and to consider the involvement of NMPC with this Dacorum Parish & Town Council clerk project.

24/110/FPC Bleed Kits (Cllr Briggs) Appendix 10

To consider all actions suggested within the circulated report.

24/111/FPC Abbots Hill School Lease of Playpark Appendix 11

To consider the letter received from AHS and to determine any actions to be taken by NMPC.

24/112/FPC Parish Map Working Group Appendix 12

- To note the contents of the report, and share any questions or additional requests
- To determine the preferred design / layout of the map (option 1 or option 2 from report)

24/113/FPC Project Updates

a) To consider any updates from the clerk

b) Business Planning working group Appendix 13

- To receive the report (circulated in advance) and to discuss items 2-3 within the report

24/114/FPC Action List Appendix 14 (for information only-no actions arising.)

Next Meeting Monday 11th November 2024

Agenda Items no later than 9am Thursday 31st October

Late items will not be accepted