



**AGENDA REQUEST FORM  
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)**

**PLEASE NOTE THAT AGENDA ITEMS MUST BE SUBMITTED PRIOR TO THE AGENDA CUT OFF DATE**

**Please note** the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

<b>CLLR NAME:</b>	<b>Steve Roberts</b>	<b>DATE:</b>	<b>30 October 2024</b>
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**AGENDA ITEMS** - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree...”

“To agree to remove the requirement for members of the public to pre-register to speak in the public participation session of a full council meeting.”  
 “To agree to amend the wording of Standing Order 3 (e) to read “Members of the public may make representations, give evidence and answer questions (for clarity only) at a meeting on any matter.”

**BACKGROUND INFORMATION** - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

The objective is to increase direct engagement between members of the public and the full council by removing the requirement to pre-register to speak and by allowing representation on any topic, not just those on the agenda.

The requirement to pre-register was introduced to meet a need at a particular time, but which no longer exists.

Making this change can enable us to have more meaningful conversations at our Denes sessions on the Saturdays prior to meetings e.g. by talking to people about what is on the agenda and inviting any who wish to do so, to come along and give their opinion. We can also invite people who raise an issue with us to come and speak to council about it.

Standing orders 3 (f) to (k) will still apply and govern the way public participation sessions are run. Anyone attending should have these arrangements made clear at the start of the session.

**BACKGROUND DOCUMENTS** LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED. ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

**COSTS** - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

Which Reserves fund (if necessary, clerk can assist)

**Benefit To Residents/Local Area**

More direct contact with the council and knowledge that we are available to listen to their issues and concerns.