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##### PO Box 1602 Hemel Hempstead Herts HP1 9ST E: **clerk@nashmillsparishcouncil.gov.uk**W:[**www.nashmillsparishcouncil.gov.uk**](http://www.nashmillsparishcouncil.gov.uk)

##### **Councillors Lisa Bayley, Alex Bailes, Michele Berkeley, Alan Briggs, Nicola Cobb, Grant Kennedy, Jamie Kitson, Jan Maddern.**

##### are hereby summoned to attend

###### **Nash Mills Parish Council Meeting**

######  **Monday 10th March 2025 7.30pm**

**Nash Mills Village Hall, Lower Road, Hemel Hempstead.**

**To transact the business on the following agenda**

###### All supporting information and any decisions made will be available on our website.

###### The meeting is open to members of the public and press

Please note that meetings may be recorded.

###### *Nikki Bugden*

###### Mrs N Bugden

###### Clerk to Nash Mills Parish Council – 3rd March 2025

###### To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.­­­­­­­­­­­­­­­­­­­

###### **AGENDA**

### **24/181/FPC Apologies**

To receive apologies for absence

### **24/182/FPC Interests**

### To receive declarations of interest from councillors on items on the agenda

### To receive written requests for dispensations for declarable interests; and

### To grant any requests for dispensation as appropriate

### **24/183/FPC Minutes**

To confirm the minutes of the following meeting(s) as a true and accurate record of proceedings.

**10th February 2025**

### **24/184/FPC Reports to Council (information only no actions arising unless separately detailed below)**

Clerk Report- circulated. **Appendix 1**

Borough and County Cllr Reports **Appendix 2 (if available)**

## **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

### **24/185/FPC Public Issues/Participation**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

## **PLANNING & CONSULTATIONS**

### **24/186/FPC Planning Applications**

1. To consider and approve any Parish Council responses to the following planning applications received up to 3rd March 2025
2. To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

4th March 2025- 10th March 2025 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search (dacorum.gov.uk)](https://planning.dacorum.gov.uk/publicaccess/) and will have detailed information on applications that may be on the agenda

Please note that as the following case was submitted under ‘lawful development’ it has not been brought to the NMPC agenda to prevent delays for the DBC planning team

[25/00420/LDP | Single storey rear extension and loft conversion with rear dormers and roof windows on front roof slope. | 43 Kingfisher Drive Hemel Hempstead Hertfordshire HP3 9DD](https://planning.dacorum.gov.uk/publicaccess/applicationDetails.do?activeTab=documents&keyVal=SRVO2UFOGDS00)

### **24/187/FPC Consultations.**

**To consider any comments on the following consultations**

Public Consultation on the Dacorum Local Cycling and Walking Infrastructure Plan (LCWIP) - Deadline 23 March 2025 [www.hertfordshire.gov.uk/DacorumLCWIP](http://www.hertfordshire.gov.uk/DacorumLCWIP)

East Hemel Engagement Session 1st March 2025

Dacorum Borough Council Public Spaces Protection Orders - Hemel Hempstead Town Centre & Dog Control Renewal Consultations- Deadline 26th March 2025

[Public Spaces Protection Order (Hemel Hempstead Town Centre) | Let's Talk Dacorum](https://letstalk.dacorum.gov.uk/pspo-hemel-hempstead-town-centre)

[Public Spaces Protection Order (Dog Control) | Let's Talk Dacorum](https://letstalk.dacorum.gov.uk/pspo-dog-control)

### **24/188/FPC DBC Development Management Committee Meeting (DMC)**

To consider any actions arising from DMC cases (as required, clerk or Cllr Briggs to advise)

### **24/189/FPC Planning Information/Updates from Clerk. (Clerk or Cllr Briggs to advise)**

To receive a verbal update following Cllrs Briggs’ attendance at Hertfordshire's Local Nature Recovery Strategy Webinar

## **FINANCE**

### **24/190/FPC Monthly Financial Matters Appendices 3a-h**

1. To note and ratify any payments made since the last meeting or those paid by NMPC debit card under delegated powers, to approve March payments to be made in accordance with the budget (included in monthly schedule circulated)
2. To confirm the bank signatories for the March payments
3. To receive and approve the statutory receipts and payments report up to 29th February 2025
4. To receive and approve the bank reconciliation up to 29th February 2025
5. To receive and approve the earmarked reserves balances
6. To receive and approve the updated asset register
7. To receive the finance report Q3 (delayed due to clerk workload and updated to include up to end Feb 2025 for clerk handover)
8. To note that the pension returns for March 2025 have been submitted
9. To note that Cllr Cobb will be signing off additional internal controls this quarter

## **STATUTORY MATTERS**

### **24/191/FPC To consider the following policies for adoption by council (council to determine any amendments prior to adoption)**

Deferred from February to investigate Cllr Kennedy’s observations.

* ICO Publication Scheme & schedule (annual review)
* Complaints Policy (annual review)
* Warden Risk Assessment (annual review)
* Scheme of Delegation (update to personnel terms of reference only)

**March Policies for review**

* Safeguarding Policy

## **AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES**

### **24/192/FPC The Denes Session Appendix 4 (if available)**

To receive verbal update and to take any items for investigation by the clerk or for inclusion on a future agenda

### **24/193/FPC Library Box Projects (Cllr Briggs)**

* To receive a verbal update on the completed project

**24/194/FPC Community Engagement -NMVHA Dog Show (Cllr Cobb) Appendix 5**

* To consider whether NMPC would like to be included in the Village Hall fun dog show on Saturday 24th May as an opportunity for engagement and promotion of responsible dog ownership
* If yes, to consider whether NMPC would like to provide small prizes / giveaways for attendees and/or a side-show
* If yes, to consider an amount of money to spend on items

**24/195/FPC VE DAY 80 (Cllr Briggs) Appendix 6**

* To consider updates from Cllr Briggs and any additional actions or request for expenditure as required. [VE Day 80th Anniversary Guide to taking part](https://static1.squarespace.com/static/66472dec46f0956b213117b0/t/66ab694129e5d7122b9c8583/1722509643196/VE%2BDay%2B80%2BAnniversary%2BGuide%2Bv20.pdf)

**24/196/FPC Verges Project Appendix 7 (Cllr Berkeley)**

* Verbal update (if available) following email to Dacorum Borough Council (action from last meeting)

**24/197/FPC Community Engagement (Cllr Briggs)**

* Verbal update following recent NMPC visit to Nash Mills Primary School (democracy visit)

**24/198/FPC Map Board Working Group Appendix 8 (Cllr Cobb)**

### To note the contents of the report, and share any questions or additional requests for future working group meetings

### To decide on the style and design of the display board (options and costs provided) – awaiting full quote details

### To request council (and other attendees) to choose their personal top three additional locations for inclusion (from the list previously agreed) in order to help artist to prioritise

### To consider whether clerk should check eligibility for Arts & Culture grant and, if eligible, apply on behalf of NMPC

### **24/199/FPC Action List Appendix 9** (for information only-no actions arising.)

***Due to the nature of items being discussed at this agenda point council may resolve to move to exclude the public and press under* *Public Bodies (Admission to Meetings) Act 1960***

**24/200/FPC Personnel Meeting 10th March 2025**

* To receive a verbal update from Chairman Personnel.
* To ratify the appointment of Vice-Chairman Personnel
* To appoint the new clerk and responsible financial officer with terms as agreed by the personnel committee. Effective 1st April 2025. 24 Hrs per week (annualised hours) . LC2
* To approve addition of incoming clerk to all NMPC bank accounts
* To approve removal of outgoing clerk from all NMPC bank accounts.
* To approve office set up expenditure (lead to connect laptop to screen/ new parish mobile phone)

***Next Meeting Monday 14th April 2025***

***Agenda Items no later than 9am* Monday 24th March 2025**

 **Late items will not be accepted**